

Jiwaji University, Gwalior
Internal Quality Assurance Cell (IQAC)
Vidya Vihar, Gwalior
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IQAC Coordinator

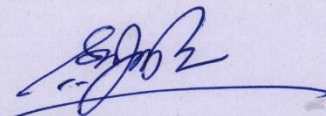
30-11-2019

CIRCULAR

This is to inform you that the IQAC meeting no.16 will be held on 03-12-2019 (Tuesday) at 3.30 PM in the IQAC Hall of administrative building. The members of IQAC are requested to attend the meeting.

Agenda

1. Approval of the Minutes of Previous Meeting No.15 and ATR
2. NAAC Awareness Programme
3. Submission of AQAR
4. Carbon Foot-print of Campus
5. Setting up of Solar Energy Panel on University campus
6. University Journal in CARE list


IQAC Coordinator
Prof. S. K. GUPTA
Coordinator, IQAC
Jiwaji University, Gwalior

Minutes of the IQAC held on 03-12-2019

03 December 2019

The meeting No. 16 of Internal Quality Assurance Cell (IQAC) of Jiwaji University was held on December 3rd, 2019 at 3:30 p.m. in the IQAC Hall. The Meeting was Presided by Prof. Sangeeta Shukla, Hon'ble Vice Chancellor and attended by the following members of the Cell.

1. Prof. Sangeeta Shukla,	Vice Chancellor	Chairperson
2. Dr. I. K. Mansoori	Registrar	Member
3. Prof. D. D. Agarwal	DCDC	Member
4. Dr. K. S. Gurjar	Dean, Student Welfare	Member
5. Dr R. K. S. Sengar	Examination Controller	Member
6. Mrs. Saghira Siddiqui	Finance Controller	Member
7. Prof. A. K. Halve	Dean, Faculty of Sciences	Member
8. Prof. Avinash Tiwari	Dean, Life Sciences	Member
9. Prof. Hemant Sharma	Dean, Faculty of Arts	Member
10. Prof. R. P. Pandey	Dean, Faculty of Social Sciences	Member
11. Prof. K. S. Thakur	Dean, Faculty of Commerce	Member
12. Prof. D. N. Goswami	Dean, Faculty of Eng. Sciences	Member
13. Prof. Vivek Bapat	Dean, Faculty of Education	Member
14. Prof. Sanjay Kulshrestha	Dean, Faculty of Law	Member
15. Prof. G. B. K. S. Prasad	School of Studies in Biochemistry	Member
16. Prof. J. N. Gautam	School of Studies in Lib. & I. Sc.	Member
17. Dr. D. K. Dube	Alumnus	Member
18. Mr. Bhupendra Jain	Industrialist	Member
19. Mr. K. G. Dixit	Society	Member
20. Prof. S.K. Gupta	School of Studies in Chemistry	Coordinator

Agenda:

1. Confirmation of the minutes of the IQAC meeting No. 15 held on 2nd May 2019

The minutes of the meeting No.15 was read by the IQAC Coordinator. The Action Taken Report was also submitted by the Coordinator. The Vice Chancellor appreciated the efforts of all the members in making all the actions possible. The minutes was proposed by Prof. D. D. Agarwal and seconded by Prof. K. S. Thakur.

2. NAAC Awareness Programme

The IQAC Coordinator placed the letter received from NAAC Bangalore before the committee to organize NAAC Awareness Programme (NAP) for unaccredited colleges affiliated to the University. Prof. D. D. Agarwal, Director, College Development Council and IQAC were given responsibility to conduct the same as per NAAC guidelines. Vice Chancellor also instructed that faculty members must attend this workshop to be eligible for NAAC Assessor.

3. Submission of AQAR

All criteria Chairmen have been requested to send required information to IQAC for compilation of AQAR for 2018-19. Members suggested to send AQAR format to all HODs, Coordinators, Director for this purpose.

4. Carbon Foot-print of Campus

Prof. Avinash Tiwari suggested to prepare carbon foot-print of the campus. He also added that Department of Environmental Science should be given the responsibility to prepare the same.

5. Setting up of Solar Energy Panel on University Campus

All the members suggested adoption of non-conventional energy source. In this regard, solar energy panel must be fixed in all Schools of Studies as suggested by honourable members.

6. University Journal in CARE List

All the members suggested to send proposal for inclusion of University Journals in the UGC CARE list.

7. Any other item

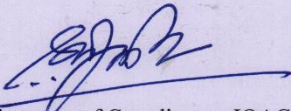
Prof. K. S. Thakur suggested that valuation of answer books must be made as per ordinance and Dean must be consulted for this. Advertisement for Ph.D. entrance test be given only for those subjects where seats and guides are available. All HODs be requested to prepare and submit three minutes' video for achievement. The Coordinator thanked everyone for attending the meeting.

Action Taken Report

Action taken on the resolution passed on IQAC meeting No.15 held on 2nd May 2019.

S.No.	Issues	Action Taken
1.	Launch of University News Letter	The IQAC Coordinator informed that as per the guidelines of Hon'ble Vice Chancellor, Prof. Mohapatra & Dr. Sameer have been given the task to publish the 'Newsletter' and the needful is being done.
2.	Promotion of Institutional and Industrial Collaborations	At the Initiative of Hon'ble Vice Chancellor Memoranda of Understanding (MoUs) have been developed with about 15 Industrial houses and Universities in order to strengthen the inter-Institutional collaboration for strengthening of academics. The Tie ups with Industrial houses are meant for development and promotion of industry-oriented curricula and research. Hon'ble Vice Chancellor informed that one International MoU with 'Global Ayurveda Academy', USA has been signed and efforts are on to develop MoUs with International organizations.
3.	Performance Evaluation Report	The Committee examined the PER received from various departmental Heads/Coordinators and suggested remedial measures for strengthening of academics.

4.	Proposal for hosting National/Zonal Youth Festival	The DSW informed the committee that correspondence with Association of Indian Universities, New Delhi has been initiated for hosting the zonal level festival.
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Signature of Coordinator, IQAC
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Prof. S. K. GUPTA
Coordinator, IQAC
Jiwaji University, Gwalior


Signature of Chairperson, IQAC
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Vice Chancellor
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