

# जीवाजी विश्वविद्यालय, ग्वालियर

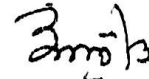

क्रमांक/स्टोर/2020/1039 (1032)

दिनांक 23.11.2020

## निविदा सूचना

वर्ष 2020-21 एवं 2021-22 के लिए रेट कॉन्ट्रैक्ट के आधार पर प्रयोगशाला उपभोग्य जैसे रसायन, ग्लासवेयर, प्लास्टिकवेयर एवं अन्य क्लास वर्क मटेरियल की आपूर्ति हेतु निर्माताओं से सीलबन्ध निविदाएं आमंत्रित की जाती हैं। केवल निर्माताओं (या आयातित उपभोग्य की स्थिति में अधिकृत डीलरों से) रेट कॉन्ट्रैक्ट मान्य किया जायेगा। विस्तृत निविदा नियम एवं शर्तों सहित विश्वविद्यालय की वेबसाइट - [www.jiwaji.edu](http://www.jiwaji.edu) पर उपलब्ध है।

निविदा आवेदन पत्र विश्वविद्यालय की वेबसाइट से डाउनलोड किये जा सकते हैं एवं निविदा प्रपत्र का मूल्य ₹ 1000/- का डिमांड ड्राफ्ट, जो कुलसचिव जीवाजी विश्वविद्यालय, ग्वालियर के नाम देय हो, निविदा आवेदन पत्र के साथ संलग्न करना आवश्यक है अन्यथा निविदा निरस्त कर दी जावेगी। पूर्ण रूप से भरे हुये निविदा आवेदन पत्र स्पीड पोस्ट / पंजीकृत डाक से कुलसचिव, जीवाजी विश्वविद्यालय, ग्वालियर के पते पर दिनांक 21.12.2020 समय 5:30 तक आवश्यक रूप से पहुँच जाना चाहियें। प्राप्त हुई किसी एक निविदा अथवा समस्त निविदाओं को बिना किसी कारण बताये स्वीकार अथवा अस्वीकार करने का अधिकार कुलसचिव, जीवाजी विश्वविद्यालय, ग्वालियर को होगा।

  
REGISTRAR  
Jiwaji University  
कुलसचिव  


# JIWAJI UNIVERSITY, GWALIOR

Tender Notice for Rate Contract of Laboratory Consumables for year 2020-21 & 2021-22

## CHECK LIST OF ENCLOSURES

(Please write enclosure no. on the cover page of each document with ink)

Please arrange documents as per enclosure number given below

1. Enclosure 1 - Bank draft of Rs. 1000/- in favour of Registrar, Jiwaji University, Gwalior towards the cost of tender form to be downloaded from the Jiwaji University website.
2. Enclosure 2 - Terms & condition and tender form signed by tenderer with seal and signature on each page.
3. Enclosure 3 - Authorised dealership certificate issued by the Manufacturer
4. Enclosure 4 - Certificate of GST Number of the tenderer / authorized dealer.
5. Enclosure 5 - Certificate of PAN of the tenderer.
6. Enclosure 6 - Copy of latest pricelist along with catalogue and illustrated leaflets giving technical particulars and details.
7. Enclosure 7 - Copy of supply orders from well reputed Organizations (atleast five) that have purchased the laboratory consumables from the tenderer.
8. Enclosure 8 - Copy of IT returns for the financial year 2017-18, 2018-19, 2019-20
9. Enclosure 9 - Affidavit stating that the bidder has not been blacklisted / Debarred or is put on hold by any tender issuing authority / Indian Institution Agency / Government Department / Public sector undertaking in last three years. In case they have been blacklisted by any of the institution details of the same should be furnished as per annexure.

Signature of Tenderer with Seal

# **JIWAJI UNIVERSITY, GWALIOR**

## **General Terms and Conditions**

Sealed tenders are invited from manufacturers for the supply of laboratory consumables, such as chemicals, glassware, plasticware, labwares, Rat/Mice feed, other classwork materials etc, on rate contract basis. Tender will be considered subject to the following terms and condition

1. Tenderers can obtain tender document by downloading from the University website, [www.jiwaji.edu](http://www.jiwaji.edu) and may be submitted along with a bank draft of Rs. 1000/- drawn in favour of the Registrar, Jiwaji University, Gwalior against tender form cost.
2. The last date for submitting the sealed tender is 21.12.2020 before 5.30PM and the received tenders will be opened on 22.12.2020 at 11.30AM.
3. The rates should be quoted in the units on F.O.R. Gwalior basis. Prices should be exclusive of tax and other charges. However, the exact details of taxes should be given separately.
4. This institution is exempted from payment of central excise duty in terms of Govt. Notification No. 10/97- Central Excise dated 01/03/1997. Necessary certificate copy to be provided by the University.
5. For imported items the price should be without any custom duty. The institution is registered with Department of Science and Industrial Research (DSIR), Govt. of India, vide Government Notification No.51/96 Customs dated 23-07-96 and is exempted from payment of Custom duty. Necessary certificate copy to be provided by the University. (Reg.No.: TU/v/RG-CDE (56)/2009 Dated 26.11.2019).
6. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars/ details etc. should be attached with the quotation.
7. The tenderer should quote their maximum discount offered on the rates quoted in the catalogue.
8. The maximum period of delivery of the material should be quoted. However, ready stock offers will get preference.
9. The tenderer should avoid the use of vague terms such as 'extra as applicable'.

**Signature of Tenderer with Seal**

10. Printed conditions on the back of the offers submitted will not be binding unless separately mentioned.
11. Condition of advance payment, either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection thereof and after satisfactory working of the material.
12. Offers received not according to our terms and conditions and not received within the time prescribed shall be rejected. Delay due to postal services of any kind will not be considered for acceptance of the tender.
13. If the tenderer is an authorized dealer for the product of other countries then certificate of authorised dealership from the manufacturer must be enclosed with the tender.
14. If there is any authorized dealer of the tendering firm at Gwalior, then a copy of the authorized dealership issued by the tenderer must be enclosed with the tender.
15. After opening of the tender no claim will be accepted to include any authorized dealer from the manufacturing company in the rate contract list.
16. The list of well reputed Organisations (at least five) that have purchased the laboratory consumables from the tenderer during the previous financial year must be provided.
17. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to penalties, which may include removing of his name from the register of approved suppliers.
18. In all matters of dispute, the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.
19. Conditional proposals shall not be accepted in any case.
20. Legal proceeding if any arising out of the proposal shall have to be lodged in courts situated in Gwalior city only.

**Signature of Tenderer with Seal**

22. In the event of dispute arising out of this agreement the Vice Chancellor Jiwaji University, Gwalior shall be the sole arbitrator and his decision shall be final and binding on both the parties.
23. The Registrar Jiwaji University, Gwalior reserves the right to modify / change / delete any further terms and condition prior to issue of the contract.
24. The Registrar Jiwaji University, Gwalior reserves all right to withdraw the contract without assigning any reason there of.

20/5/13  
(REGISTRAR)  
Jiwaji UNIVERSITY  
Gwalior  
Registrar

**Signature of Tenderer with Seal**

# JIWAJI UNIVERSITY, GWALIOR

## TENDER FORM

### FOR SUPPLY OF CONSUMABLES ON RATE CONTRACT BASIS

|    |  |  |
|----|--|--|
| 1. | Name of the manufacturer or name of the authorised dealer (in case of imported chemicals)  |  |
| 2. | If the firm is authorised dealer for the products of other countries, please mention the name of the firm or brands.<br>(please enclose authorised dealership certificate issued by the each manufacturer firm). | 1.<br>2.<br>3.<br>4.<br>5.<br>6.<br>7. |
| 3. | Complete address of the firm   |  |
| 4. | Telephone no. and e-mail ID of the firm  |  |
| 5. | GST Number of the firm   |  |
| 6. | PAN Number of the tenderer   |  |
| 7. | Details of the issuing of the tender form:<br>Amount Deposited   |  |
| 8. | Whether the copy of latest price list along with catalogue and illustrated leaflets giving technical particular and details enclosed. (Please mention Yes or No)   |  |
| 9. | Will the price list have addition and or removal of item? (Yes / No)   |  |

Signature of Tenderer with Seal

|     |  |  |
|-----|--|--|
| 10. | Maximum duration required for the delivery of the material   |  |
| 11. | Name and address of the authorized dealer of the firm in Gwalior (If any) to whom supply orders can be placed. (Please enclose authorized dealership certificate )                                       |  |
| 12. | If there is no authorised dealer of the firm in Gwalior, then please mention the name and address of the firm to whom the supply order should be placed. (Please enclosed authorized dealer certificate) |  |

**Signature of Tenderer with Seal**

**Declaration**

We accept all the terms and conditions given in the tender document and agree to establish a rate contract with Jiwaji University Gwalior our rates are inclusive of charges F.O.R. Gwalior. The University shall have the right to withdraw the contract without assigning any reason thereof.

**Date .....**

**Signature of Tenderer with Seal**

**Place. ....**



Declaration

Annexure-A

**REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER**

(To be executed & attested by Public Notary/Executive Magistrate on Rs 100/- Non judicial Stamp Paper by the Tenderer)

1. I/We \_\_\_\_\_ (Tenderer) hereby declare that the Tenderer namely M/s \_\_\_\_\_ has not been blacklisted or debarred in the past by Union / State Government or any Organization from taking part in Government tenders in India and has no litigation in any of the Court(s)

(Or)

I/We \_\_\_\_\_ (Tenderer) hereby declare that the Tenderer namely M/s \_\_\_\_\_ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of \_\_\_\_\_ years wef \_\_\_\_\_ to \_\_\_\_\_. The period is over on \_\_\_\_\_ and now the firm/ Company is entitled to take part in Government tenders.

2. In case the above information found false, I /We are fully aware that the tender / contract shall be rejected / cancelled by Registrar, Jiwaji University, Gwalior and EMD/ Performance Security shall be forfeited.

3. In addition to the above. Registrar, Jiwaji University, Gwalior (MP) will not be responsible to pay the bills for any completed/partially completed work.

**DEPONENT**

**Attested:-**

(Public Notary/Executive Magistrate)

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_