

DRAFT COPY

**TENDER NOTICE, JULY 2016  
(FIFTH TIME)**

GENERAL TERMS & CONDITIONS FOR  
SUPPLY OF TRACK SUITS IN THE  
DEPARTMENT OF PHYSICAL EDUCATION,  
JIWAJI UNIVERSITY, GWALIOR

FROM: THE REGISTRAR,  
JIWAJI UNIVERSITY,  
GWALIOR - 474 011 (M.P.)

*L. Anand*  
*16/7/16*

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*15/7/16*

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*L. Anwar*  
*16/7/16*

*M. S. Bivalani*  
*16.7.16*

*MP*  
*15/7/16*

**Section-1**  
**Jiwaji University, Gwalior**  
**"E-Tender" Notice, Sept. 2016 (FIFTH TIME)**

NO./JU/SPORTS/2653

Dated 06.09.2016

"E-Tenders" are invited from the manufacturers/authorized dealers/authorized agents and authorized suppliers for the supply of 2000 Tracksuits (approximately) made of Micro fabric material. The suppliers must be having ISO 9001 or equivalent, SALES TAX/VAT TAX registration number and also having a **turnover of minimum 1 crore rupees annually**. The **technical specifications** of track suits are as follows:

Technical Specifications	Earnest Money in form of DD in favor of Registrar Jiwaji University, Gwalior	Completion period of work	Cost of E-Tender (non refundable)
Track Suits made of Micro Fabric material with sweat absorbent mesh lining inside with YKK Zip & open top from waist with elastic on the cuffs. The inner lining should be throughout in the upper and lower tracksuits. The bottom of the lower tracksuit should be open type. The reflective printing of Jiwaji University <b>LOGO</b> of 3 x 3 inch on the front of the upper tracksuit and <b>JIWAJI UNIVERSITY</b> at the back of upper track suit of size 2 x 9 inch. The GSM should not be less than 82.	Rs. 1,00,000/- (One Lac)	Three Months	Rs.1000/- in from of D.D. in favor of Registrar, Jiwaji University, Gwalior

The hard copy of the tender should accompany an **earnest money of Rs. 1,00,000/- (Rupees One Lac only)** in form of a Demand draft in favor of **Registrar, Jiwaji University, Gwalior** to be submitted along with hard copy of the tender, mentioning bank draft no, date, name of the bank from which the demand draft has been issued.

The Bidder should note that they should submit the Bid in sealed envelopes. **The Technical Bid in Envelope-A** and it should be written on top of the envelop as **"TECHNICAL BID FOR TRACK SUIT"**.

When the demand draft has been issued.

*L. Anand*  
16/7/16

*Registrar*  
16-7-16

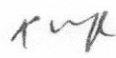
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The **Financial Bid** being submitted through E-tender by the Tenderers shall only be entertained for those whose Technical Bid and sample materials of track Suits are as per specifications, quality Mark and to the satisfaction of the Technical Committee. The decision of the Technical Committee will be final. **The schedule of E-tender is as follows:-**

Sr. No.	Contains	Schedule
1.	Last date for purchasing E-tender for TrackSuit	06 October 2016 by 5:00 PM
2.	Last date to submit E-tender (Financial Bid) on portal	10 October 2016 by 5:00 PM
3.	Last date to submit EMD of Rs. One Lac, Cost of the E-Tender of Rs. One Thousand, Hard copy of the E-tender, Samples of Track Suit, Lab test Report etc. as per annexures mentioned in technical bid in section-2 by speed post/Registered post	17 October 2016 by 3:00 PM
4.	Date for opening financial bid for tracksuit	17 October 2016 by 4:00 PM

  
 Registrar  
 Jiwaji University, Gwalior

  
 16/7/16  
  
 16.7.16



**Section-2**  
**Technical Bid**

**TENDER FORM FOR SUPPLY OF TRACK SUITS FOR DEPT. OF PHYSICAL EDUCATION, JIWAJI UNIVERSITY, GWALIOR**  
**(Format for submission of the tender on letter head of the firm)**

**To,**  
The Registrar,  
Jiwaji University,  
Gwalior

**Sub.:** Tender for rates for supply of Track Suits as per tender notice.

**Sir,**  
In response to the tender notice published in \_\_\_\_\_ on \_\_\_\_\_, I had purchased tender no. \_\_\_\_\_ from your Jiwaji University, Gwalior.

I am sending herewith my tender documents in a sealed cover alongwith the following documents:

1. Demand draft No. \_\_\_\_\_ as earnest money, Dated \_\_\_\_\_ of  
**Rs. 1,00,000/- (One Lac Only)** drawn on Bank \_\_\_\_\_ **(Annexure 1)**
2. Photocopy of Sales Tax/VAT Tax registration number. **(Annexure 2)**
3. Photocopy of PAN card. **(Annexure 3)**
4. Photocopy of Income Tax Returns Receipts for last two years (2014-15 and 2015-16). **(Annexure 4)**
5. Audited Balance Sheet along with Profit & Loss Account of last Two years duly certified by a Chartered Accountant (2014-15 and 2015-16). **(Annexure 5)**
6. Tracksuits samples as per specifications duly marked and sealed in a separate self addressed Bag with name tag on track suits. **(Annexure 6)**
7. Lab test report about GSM not below 82 of tracksuits from Govt. lab or Govt. authorized or Govt. approved Lab as per specifications mentioned in the tender for tracksuits. **(Annexure 7)**
8. ISO 9001 or equivalent Certificate. **(Annexure 8)**

I / We hereby accept all the terms and conditions laid down in the tender form.

Date: \_\_\_\_\_  
Encl.: As above

Sign of the Tenderer \_\_\_\_\_

Name in Block Letters \_\_\_\_\_

Seal

**Note: All documents enclosed should be signed and stamped by the tenderer.**

L. Anwar P  
16/12/16

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16-12-16

Tech. Bid Page: 1

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**TENDER FORM**

**From**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub:** Supply of Track Suits in the Department of Physical Education, Jiwaji University, Gwalior as per specifications.

Dear Sir,

I/we hereby confirm having gone through the tender notice, prequalification criteria, specifications of materials etc. as per details specified in the tender documents.

I/we have gone through all the terms and conditions of the contract. If this tender is accepted, I/We hereby agree to abide by and fulfill all the terms and conditions of this agreement.

In case of concealment of any information in our prequalification criteria and in case if the work is awarded to us and the same is not accepted or if accepted the same is not executed by us, we hereby undertake that the **EMD of Rs. 1,00,000/- (One Lac) only** submitted along with the tender be forfeited by the university and also indemnify the **JIWAJI UNIVERSITY** towards any /all loss arising of events as mentioned above.

**Place:**

Yours faithfully,

**Date:**

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Seal:** \_\_\_\_\_

**Witness: (Name & Address) (Signature)**

1. **Signature :** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

2. **Signature :** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

*L.A. Jaiswal*  
*16/7/16*

*16-7-16*  
*16-7-16*

**Tech. Bid Page: 2**

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## FINANCIAL BID

### PROFORMA FOR OFFERING RATES FOR SUPPLY OF TRACK SUITS FOR JIWAJI UNIVERSITY, GWALIOR

TENDER FORM NO. JU/20

Name of the Tenderer \_\_\_\_\_

Office Address \_\_\_\_\_

Tele / Mobile No. : \_\_\_\_\_

Name of Items	Offered Brand Name	Quality	Rate per Track Suit In Fig. & In Words
Track Suits made of Micro Fabric material with sweat absorbent mesh lining inside with YKK Zip & open top from waist with elastic on the cuffs. The inner lining should be throughout in the upper and lower tracksuits. The bottom of the lower tracksuit should be open type. The reflective printing of Jiwaji University LOGO of 3 x 3 inch on the front of the upper tracksuit and JIWAJI UNIVERSITY at the back of upper track suit of size 2 x 9 inch. The GSM should not be less than 82.		Micro fabric	Figure Rs. _____ In Words _____

The **LOGO** of size of 3 x 3 inch and the name of **JIWAJI UNIVERSITY** of size 2 x 9 inch should be printed with reflective printing in yellow color at the upper front of the left side of the upper track suits and at the back of Upper Track suit respectively. The logo is given below:-



\_\_\_\_\_  
(Signature of Authorised Person)

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Seal of firm \_\_\_\_\_

*L. Arora*  
*Nehar Divakarani*  
16-7-16

**Financial Bid Page: 1**

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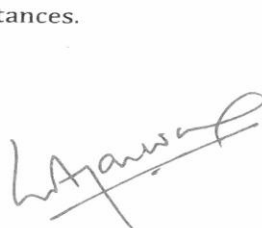
**Section-3**  
**JIWAJI UNIVERSITY, GWALIOR**  
**Department of Physical Education**

**Terms & Conditions With Instructions to the bidders.**

1. The Tender should be submitted in sealed cover on or before date of submission.
2. The Bidder should note that they submit the Bid in two separate sealed covers one subscribed as "TECHNICAL BID" while the other as "FINANCIAL BID". The Technical Bid of the tender shall be opened **on the last day of submission of tender at 4:00 P.M.** in the presence of the intending Bidders.
3. The Financial Bid of only those Tenderers shall be entertained whose Technical Bid and sample material of track Suits are upto the Mark and to the satisfaction of the Technical Committee.
4. The decision of the Technical Committee will be final.
5. The cost of the tender form for each of the item shall be Rs. 1,000/- (Rupees One thousand) only. In case the tender form is downloaded and used than Demand Draft of Rs.1,000/- (Rupees one thousand only) in favor of **Registrar, Jiwaji University, Gwalior** should be submitted along with the tender. The tenders received will be opened in the presence of the Bidder on the date & Time mentioned in Tender document.
6. The Tenderer have to submit Rs. 1,00,000/- (One Lac) as EMD in the form of Demand Draft in favor of THE REGISTRAR, JIWAJI UNIVERSITY, GWALIOR drawn on any Nationalized Bank, payable at Gwalior and enclosed the same with their **Technical Bid** documents in the sealed envelop.
7. The Offers not accompanied with the EMD shall be rejected. The security deposit/earnest money of those whose tenders are approved shall be deposited in the University as per the laid down terms and conditions. If the firm fails to follow the terms and conditions for the supply, this amount would be forfeited.
8. The EMD shall be refunded to the unsuccessful bidders after the completion of the tender proceedings & no interest will accrue on the EMD so deposited.
9. The EMD of the successful bidder shall be retained as Security Deposit by the Jiwaji University, Gwalior till the successful completion of the contract for one year.
10. The bidder must enclose the following documents along with technical bid documents:-
  - i. Photocopy of Sales Tax/VAT registration number.
  - ii. Photocopy of PAN card.



- iii. Photocopy of Income Tax Returns Receipts for last two years i.e. 2014-15 and 2015-16.
  - iv. Audited Balance Sheet along with Profit & Loss Account of last Two years duly certified by a Chartered Accountant i.e. 2014-15 and 2015-16.
  - v. Sample of Track Suits made of micro fabric material duly marked and sealed in a separate self addressed bag.
11. The approved tracksuit as per the sample has to be supplied to the **Department of Physical Education, Jiwaji University, Gwalior** within 45 days after the receipt of the supply order. The materials should be made available at **F.O.R. Department of Physical Education, Jiwaji University Gwalior**.
  12. The tender form carrying overwriting or any type of cutting of the rates, given in the tender form shall be rejected.
  13. In case of approval, material ordered shall be supplied in full quantity within the stipulated time, In case of delay in supply/non supply/short supply/poor quality or any other complaints, University reserve the right to adjust extra liabilities from the earnest money, disapprove brand or may take any other action as deemed fit.
  14. Even after approval if information/facts etc. submitted by the tenderer, found misleading, incorrect, false, The University reserve the right to disapprove any items, for the current or future and forfeit of Earnest money.
  15. The Specification, Size and quality standard of the quoted brands should be according to the latest specification as laid down by concerned National and International Sports Federation.
  16. The rate per unit will be inclusive of all charges like packing, Insurance, Sale tax/Vat tax and Transportation charges.
  17. The Payment will be released through crossed cheque on receipt and after inspection of the consignments. Minimum period of one year guarantee for free replacement against poor quality.
  18. On acceptance of tender, the supplier shall have to enter into an registered agreement with registrar of the University on a Rs. 100/- stamp paper as per rules.
  19. The University reserves the right to accept or reject any tender without assigning any reason. The decision of the University shall be final.
  20. In case of litigation, the cases to be referred to Indian Courts for deciding case according to Indian Law in force at Gwalior High Court only.
  21. The tender documents are neither transferable nor the cost of tender document is refundable under any circumstances.





  
**Registrar**

Jiwaji University, Gwalior (M.P.)

