

**SCHOOL OF STUDIES IN DISTANCE EDUCATION
JIWAJI UNIVERSITY, GWALIOR**



Syllabus

M.A. Social Work Previous

Each theory paper marks are divided into two parts:

- Theory paper will be of 70 marks for which minimum pass marks are 21.
- Assignment will be of 30 marks for which minimum pass marks will be 12.
- In aggregate passing marks of theory and Assignment should not be less than 40% in each subject.

M. A. Social Work Previous

Paper Code	Title of the Paper	Maximum		Minimum		Total Min. in Theo. & Assig.
		Theory	Assignment	Theory	Assignment	
MASW 101	Indian Society	70	30	21	12	40
MASW 102	Introduction to Social Work	70	30	21	12	40
MASW 103	Social Research and Statistics	70	30	21	12	40
MASW 104	Project Work	100	-	40	-	

40 % and above but less than 50 % in aggregate	:	Third Division
50 % and above but less than 60 % in aggregate	:	Second Division
60 % and above in aggregate	:	First Division
75 % and above in aggregate	:	First Division with distinction

Note :- A candidate failing in one subject shall be allowed to appear in (Distance Mode) supplementary examination held with next year examination.

MASW 101 (Previous)

Paper – I : Indian Society

Max. Marks 70

Mini. Marks 21

Unit I: Society

- Meaning and Characteristics of Society, Community and Institution.
- Difference between Society and Community.
- Difference between Institution and Community.

Unit II: Social Stratification

- Meaning and Characteristics of Caste System. Merits and Demerits of Caste System.
- Jajmani System : Concept, features, advantages & disadvantages and changes in jajmani system.
- Future of Caste System in India.

Unit III : Social Institutions

- Marriage : Definition, forms, and stages of marriage.
- Family : Definition, Characteristics.
- Joint Family System : Features, advantages, disadvantages and Causes of disintegration of joint family.

Unit IV: Faction in Economics Structure

- Faction : Meaning, structure and feature
- Causes of formation of faction.
- Factors of interpersonal relationship.
- Land reforms and indebtedness.

Unit V : Social Problem

- Social Problem : Meaning Concept and definition.
- Social Problems of Indian Society:
 - (i) Untouchability
 - (ii) Gender Inequality
 - (iii) Drug Abuse
 - (iv) Poverty
 - (v) Unemployment

MASW 102 (Previous)

Paper – II : Introduction to Social Work

Max. Marks 70

Mini. Marks 21

Unit I: History of Social Work

- Concept, Definition, Objectives and Scope of Social Work.
- History of Social Work in U.K.
- History of Social Work in U.S.A.
- History of Social Work in India.

Unit II: Philosophy of Social Work

- Principles of Social Work
- Basic Norm/ Values of Social Work
- Philosophy of Social Work
- Gandhian Philosophy and Social Work

Unit III : Fields of Social Work

- Human Rights : Concept, Fundamental, Human rights in India, National Human Rights Commission.
- Environment : Concept, environmental problem and sustainable development.
- Social Policy Formulation.

Unit IV: Human Development

- Concept, definition and process of development.
- Factors influencing human development.
- Life span approach : Prenatal, Childhood, Adolescence, Adulthood and Old Age.

Unit V : Field Work

- Field Work : Concept and Objectives
- Problems faced by students at field work.
- Importance of maintaining records.
- Role of Social Worker in School, Hospital.
- Role of Social Worker in Family Counseling Centres and Special Institution.

MASW 103 (Previous)

Paper – III : Social Research and Statistics

Max. Marks 70

Mini. Marks 21

Unit I: Introduction :

Definition of Research, Characteristics, classification.

Social Research : Definition, characteristics, types, Motivating factors, Basic Assumptions, Importance of Social Research.

Social Survey : Definition, characteristics, objects, Types of Surveys, merits and Demerits, Difference between social research and social survey.

Unit II: Research Design :

Research Design : Meaning and Definition, Characteristics, Steps, objectives, assumptions, variable, concept, hypothesis.

Sample : Meaning importance, types.

Unit III : Collection and Processing of Data :

Primary and Secondary Data, Methods of collection of Primary Data,

Tools of Data Collection : Observation Questionnaire, Interview Schedule, Editing, Coding, Frequency Tables.

Secondary Data : Sources, Limitations of Secondary Data, Precaution in the use of Secondary Data.

Unit IV: Analysis & Interpretation of Data.

Data Presentation : Diagrams, Maps, Graphs, and report writing.

Characteristics of Analysis of data, Interpretation of data : Meaning, Characteristics, and need of Interpretation.

Effects of wrong interpretation.

Unit V : Statistics :

Statistical Averages, Utility and Importance of averages, Statistical Series, Mean, Mode, Median. Index

Numbers: Meaning, Characteristics, importance and utility.

JIWAJI UNIVERSITY, GWALIOR



Syllabus

M.A. Social Work Final

Each theory paper marks are divided into two parts:

- Theory paper will be of 70 marks for which minimum pass marks are 21.
- Assignment will be of 30 marks for which minimum pass marks will be 12.
- In aggregate passing marks of theory and Assignment should not be less than 40% in each subject.

M. A. Social Work Final

Paper Code	Title of the Paper	Maximum		Minimum		Total Min. in Theo. & Assig.
		Theory	Assignment	Theory	Assignment	
MASW 201	Human Resource Development	70	30	21	12	40
MASW 202	Social Psychology	70	30	21	12	40
MASW 203	Environment Education	70	30	21	12	40
MASW 204	Project Work	100	-	40	-	

40 % and above but less than 50 % in aggregate	:	Third Division
50 % and above but less than 60 % in aggregate	:	Second Division
60 % and above in aggregate	:	First Division
75 % and above in aggregate	:	First Division with distinction

Note :- A candidate failing in one subject shall be allowed to appear in (Distance Mode) supplementary examination held with next year examination.

MASW 201 (Final)

Paper – I : Human Resource Development

Max. Marks 70

Mini. Marks 21

Unit I: Concept of Human Resource Development :-

Concept, Meaning & Definition, Characteristics, aims, objectives, nature scope Evaluation philosophy, Systems and Sub systems.

Unit II: Human Resource Planning:-

Meaning and definition, characteristics, scope, need benefits, planning at different level, Types, process and techniques.

Unit III : Job Analysis and career planning :-

Job analysis-Meaning and definition, characteristics, Scope, components,
Job description, employee Specification, Techniques of job design.
Career Planning- Meaning and Objectives, Process, Advantage and
Limitations, Effective career planning, and Career Development.

Unit IV: Training and Development

Concept, Meaning and Definition. Characteristics of Training and objective.
Principles of training, Types & Methods of Training,
Training Process

Unit V : Motivation, Moral and Discipline in Human Resource Development:-

Motivation – Meaning and Definition, Characteristics, Nature,
Classification, Importance, Theories and Process,
Moral- Meaning and Definition, Characteristics, Affecting and Rising Factors.
Discipline – Meaning and Definition, Characteristics, Objectives, Forms,
Principles of Maintaining Discipline, Cause of Indiscipline, Misconduct, Punishments.

Reference Books:

Birendra Kumar, B.S. Hansra-Extension Education for Human Resource Development
Dr. C.B. Gupta-Human Resources Management
N.K.chaddha – Manav Sansadhan Prabandhan
Linton & Uday Parik- Training & Development
आर.बी.एस.वर्मा, अतुल प्रताप सिंह—मानव संसाधन विकास एवं प्रबन्धन की रूपरेखा

MASW 202 (Final)

Paper – II : Social Psychology

Max. Marks 70

Mini. Marks 21

Unit I: Social Psychology – An Introduction:-

- Concept definitions, nature of social psychology,
- Problems and scope of social psychology,
- Study methods of social psychology.

Unit II: Individual and Society:

- Culture and Personality: Meaning, Type, and methods of studying culture,
- Meaning of personality , relationship in culture and personality,
- Socialization : Process , factors , agencies of socialization, theories of socialization,
- Social Learning: Factors of social learning.

Unit III : Social Behavior:

- Public opinion: Meaning , characteristics, important steps involved in formation of public opinion and measurement of public opinion, Crowd: Characteristics, psychology of crowd behaviors, and important theories of crowd behavior.
- Rum our: Characteristics, causes and conditions of our, and checks on spread of rum our.

Unit IV: Social Control and Social Conflict:

- Social control: Concept and forms of social control, law, religion and customs,
- Social conflict: Nature, type, problem and resolution of social conflicts,
- Social Tensions: Effect, causes, land measures of reducing tension.
- Social Deviance: Causes, remedies and theories related to solve problems.

Unit V : Social Psychology and its application:

- Uses of social psychology in sphere of mental health,
- Labour Management relationship and social psychology
- Application of social psychology: National character and national integration.

Reference Books

1. Akolkar Social psychology
2. Young K. Social psychology
3. Ginsbergh M. Social psychology
4. Allport FH Social psychology
5. Mathur S.S. Social psychology
6. Mukerjee R.N. Social psychology

MASW 203 (Final)

Paper – III :Environment Education

Max. Marks 70

Mini. Marks 21

Unit I: Man and Environment Relations

- Introduction fo Environment, Structure and Types of Environment. Environment and Ecology, Environment and Ecology. Environment and Resources, Relationship between Man and Nature .

Unit II: Ecology and Ecosystem

- Concept, Objectives, Scope, Types, Areas and Principles of Ecology.
- Concept, Types, Components, Functions and Stability of Ecosystem.

Unit III : Environmental Pollution

- Concept, Types and Process of Environmental Degradation.
- Factors of Environmental Degradation.
- Problems and Impact of Environmental Degradation.
- Extreme events hazards and disaster.

Unit IV: Environmental Pollution

- Concepts, Sources, and Classification of pollution.
- Air Pollution, Water Pollution, Solid Waste Pollution, Noise Pollution
- Impact of Pollution,
- Pollution Problem in India.

Unit V : Environmental Planning and Management

- Concepts of Environmental Planning and Management, Aspects and approaches of planning and management, Concept of resource management, Meaning and Classification of resources, Preservation and Conservation of Ecological Resources.

Reference Books

- | | |
|--|---|
| 1. Savindra Singh | Paryavaran Bhoogol |
| 2. Sr. Aruna & Dr. ChitralkhaRaghuvanshi | Paryavaran tatha Pradooshan |
| 3. Dr. Dhananjay Verma | Prayavaran Chetna |
| 4. T.D.Brock | The Ecosystem and the study State Bioscience |
| 5. V.K.Kumar | A Study in Environment pollution. |
| 6. Savindra Singh | Environmental Management: Some New Dimensions. |
| 7. D.R.Stoddart | Geography and Ecological Approach |
| 8. Girish Chopra | Environmental Geography |