

# जीवाजी विश्वविद्यालय, ग्वालियर

क्रमांक: जीविवि/कुलसचिव/2020/01

दिनांक : 04.04.2020

## //अधिसूचना//

कार्यपरिषद की बैठक दिनांक 10.02.2020 के पद क्रमांक 16 पर लिये गये निर्णय एवं CBCS के अध्यादेश क्रमांक 168-ए के अनुसार सभी अध्ययनशालाओं को CBCS परीक्षाएँ कराने हेतु स्वायत्ता प्रदान की गई है।

अतः उपरोक्त निर्णयों को दृष्टिगत रखते हुए सेमेस्टर के प्रारंभ में प्रसारित किये गये अकादमिक कलैण्डर के अनुसार सभी अध्ययनशालाओं के प्रमुखों से अनुरोध है कि वे मई 2020 से शुरू होने जा रहे सम-सेमेस्टर परीक्षाओं के संचालन की प्रक्रिया संलग्न प्रपत्र के अनुसार प्रारंभ करें तथा दिनांक 15.04.2020 तक छात्रों से Online Assignment अथवा PPT प्राप्त कर आंतरिक मूल्यांकन परीक्षा सम्पन्न करावें।

इसी तारतम्य में माननीय कुलपति महोदया के आदेशानुसार समस्त विभागाध्यक्ष/निदेशक/समन्वयक को यह सूचित किया जाता है कि वे जिम्मेदारी का निर्वहन करते हुए दिनांक 20.04.2020 तक CBCS पाठ्यक्रम के सेमेस्टर के समस्त प्रश्न-पत्र परिनियम 29 के अनुसार आवश्यक रूप से तैयार कर लें।



कुलसचिव

प्रति,

विभागाध्यक्ष/निदेशक/समन्वयक,  
समस्त अध्ययनशालाएँ,  
जीवाजी विश्वविद्यालय, ग्वालियर

प्रतिलिपि निम्नलिखित की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु।

1. आयुक्त, उच्च शिक्षा, सतपुड़ा भवन, भोपाल।
2. अतिरिक्त संचालक, उच्च शिक्षा विभाग, मोती महल, ग्वालियर।
3. कुलपति के सचिव, जीवाजी विश्वविद्यालय, ग्वालियर।
4. कुलसचिव के निजी एवं गोपनीय सहायक, जीवाजी विश्वविद्यालय, ग्वालियर।



उपकुलसचिव (परीक्षा/गोप.)

# JIWAJI UNIVERSITY GWALIOR

As per the decision taken on the Item number 16 of the Executive Council meeting dated 10.02.2020 and CBCS Ordinance No. 168-A, all the Schools of Studies have been given autonomy to conduct CBCS examinations.

All head of departments of all SOS are now requested to start the process of conduction of even semester examination going to start in the month of May 2020 as per the academic calendar circulated to you at the beginning of the semester.

There are three part of this examination: Internal assessment, Practical / Seminar / Comprehensive Viva Voce Examination and Theory Examination. You are requested to complete the internal assessment test as per the schedule given in academic calendar and upload the marks on university web site in time.

You are also requested to complete the Practical / seminar / Comprehensive viva voce examination before the theory examination. This will help the university / Department to prepare the result in time.

You are also requested to advice students to fill the examination forms as per the schedule notified by the university.

After granting the autonomy to School of Studies for the conduction of CBCS semester examinations, all the activities related to examination are to be carry out by the respective Head of the department. You are expected to do the followings: -

- Panel of examiners for practical /seminar / comprehensive viva voce examination.  
(Head will propose the panel submitted by Examination Committee to H'VC who will tick / approve any one)
- Panel of examiners for theory examination.  
(Head will propose the panel submitted by Examination Committee to H'VC who will tick / approve any one)
- Setting of theory papers for the examination.  
(All correspondence will be done by the Head of the Department) After getting the envelopes, containing the question paper, they will be handed over to examination controller/ Registrar for printing).
- Preparation of Examination time table.  
(Prepare the time table and informed to the examination controller/Registrar)
- Conduction of theory examination as per the time table circulated.  
(Appointment of Superintendent / Asst. superintendent will be done by Head of the department and informed to the Examination Controller/ Registrar)
- Evaluation of Answer books.  
(Examiners for the evaluation of Answer books will be appointed by the head of the department with the approval of the Vice Chancellor)
- Uploading of theory marks on web site as notified by the university.  
(The head of the department may depute the any teacher/ nonteaching employee of the school of the studies for this confidential work)
- Preparation of Result.  
(This will be done by the agency / department, assign by the university)

Hope the university will get your cooperation for smooth conduction of examination. Your suggestions will certainly help us to improve the examination procedure. Our aim is to stream lime the examination procedure and to provide result to the students as per the schedule already notified in the academic calendar.



Registrar