

Tracking Number: SIF/2016/100383

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
B Pharm**

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the Institution	School of Studies in Pharmaceutical Sciences,
Complete Postal address:	School of Studies in Pharmaceutical Sciences, Jiwaji University, GWALIOR - 474 011 (Formely known as Institute of Pharmacy, Jiwaji University).
Telephone Number with STD Code	0751 2442656
Fax No	07512341450
Email	sospsju@gmail.com
Year of Establishment	1997
Status of the course conducting body	University

(Enclose copy of Registration documents of Society/Trust)

A - I.2

Name of the Society/Trust/Management (attach documentary evidence)	JIWAJI UNIVERSITY
Address	Jiwaji University, Gwalior.474011
Telephone Number with STD Code	0751 2442656
Fax No	07512341450
Email	sospsju@gmail.com
Website	www.jiwaji.edu

A - I.3

Name of the Person to be contacted by phone Dr SUMAN JAIN
Designation DIRECTOR
Address School of Studies in Pharmaceutical Sciences, Jiwaji University, GWALIOR - 474 011 (Formely known as Institute of Pharmacy, Jiwaji University).
STD Code 0751
Telephone Number
Office 07512442880
Residence 2442656
Mobile 9425716181
Fax No 07512341450
Email dr.sumansuman@gmail.com

A - I.4

Name of the Head of the Institution Dr SUMAN JAIN
Address DIRECTOR, SCHOOL OF STUDIES IN PHARMACEUTICAL SCIENCES, JIWAJI UNIVERSITY, GWALIOR- 474011

Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFLIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2017-18	29640	04/08/2016	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2016-2017	Approved Letter No & Date	32-105/2014-PCI/494-97 13/MAY/2013	F.NO.760-81-203(P)ET/96 16/06/2005	UNIVERSITY BODY	
		Approved Intake	60	60	60	

		Actually Admitted	60	60	60	
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c. STATUS OF APPLICATION

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seats	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	60	00

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

No

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	No

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Registrar Jiwaji University, Gwalior - 474 011.

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

Dr SUMAN JAIN

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors	
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD			29
		Yes	10 years, out of which at			

			least 05 years as Asst. Prof	
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* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	08/09/2014	partially complied	Yes	No

* Enclose Documents

B - I.3

Status of Governing Council	University
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	No	
Non-Teaching Staff	State Government	Yes	Yes	Yes	

B - I.5

B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
Sanctioned	60	60	--
No. of Admissions	55	60	--
Unfilled Seats	5	0	--
No of Excess Admission	0	0	--

B - I.6

Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
1st Year	76.27		--
2nd Year	88.09		--
3rd Year	92.15		--
Final Year	90.32		--
Pass % (Final Year)	90.32		--

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	Yes
If no give reasons	
NSS Program Officer's Name	Dr Deepak Sharma
Programme Conducted Details	By Jiwaji University
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course Organization/Institution/Trust/Society Name Complete Postal Address. Telephone No. Nature of Association	Yes

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			

	a. Government	0.00					
	b. Others	0.00					
2.	Tuition Fee	8241000.00	1.	Building	85000.00		
3.	Library Fee	59200.00	2.	Equipment	290000.00		
4.	Sports Fee	60300.00	3.	Others	150000.00		
5.	Union Fee	8040.00	REVENUE EXPENDITURE				
6.	Others	408030.00	1.	Salary	3300000.00		
			2.	Maintenance Expenditure			
				i. College	18404.00		
				ii. Others	0.00		
			3.	University Fee	1860000.00		
			4.	Apex Bodies Fee	100000.00		
			5.	Government Fee	2325000.00		
			6.	Deposit held by the College	0.00		
			7.	Others	873166.00		
			8.	Misc. Expenditure	300000.00		
	Total	8776570.00		Total	8776570.00		

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

- | | |
|--|--|
| <p>1.</p> <p>a. Availability of Land (B.Pharm courses)</p> <p>a) 2.5 acers District HQ/Corporation/Municipality limit</p> <p>b) 0.5 acre for City/Metros</p> <p>b. Building</p>
<p>c. Land Details to be in the name of Trust and Society</p> <p>i. Own Records to be enclosed</p> <p>ii. Sale deed</p> <p>d. Building</p> | <p>Available</p>
<p>Own</p>
<p>Enclosed</p> |
|--|--|

i) Approved Building plan, sale deed to be enclosed

Enclosed

e. Total Built Area of the college building in sq. mts

Built up Area

2101

Amenities and
Circulation Area

583

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	300	

[* To accommodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	9	1153	
2	Pharmaceutics	03 Laboratories	3	281	
3	Pharmaceutical Chemistry	02 Laboratories	2	191	
4	Pharmaceutical Analysis	01 Laboratory	1	131	
5	Pharmacology	02 Laboratories	1	191	
6	Pharmacognosy	01 Laboratories	1	75	
7	Pharmaceutical Biotechnology	01 Laboratory	1	75	
8	Preparation Room for each lab	10 sq mts (minimum)	1	10	
9	Area of the Machine Room	80-100 Sq.mts	1	80	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	80	
11	Store Room I	1 (Area 100 Sq mts)	1	20	
12	Store Room II	1 (Area 20 Sq mts)	1	20	

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

- All the Laboratories should be well lit & ventilated.
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
- The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
- Balance room should be attached to the cocerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	41	

2	Office - I - Establishment	01	60 Sq. mts	1	10	
3	Office - II - Academics			1	12	
4	Confidential Room			1	10	

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	9	90	

6. Museum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	90	
2	Library	01	150 Sq. mts	1	150	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	100	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	1000	
5	Seminar Hall	01		1	100	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	270	

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's	01	60 Sq. mts	1	60	

	Common Room (Essential)					
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	60	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	24	
4	Toilet Blocks for Boys	01	24 Sq. mts	2	24	
5	Drinking Water facility - Water cooler (Essential)	01	--	2	20	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	2	1000	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	2	1000	
8	Power Backup Provision (Desirable)	01	--	1	9	

8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	75	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	37	0	
Printers	1 Printer for every 10 computers	9	0	
Multi Media Projector	01	2	0	
Generator (5KVA)	01	1	10	

9. Amenities(Desirable)

Name	Requirement	Available	Not	Remarks/Deficiency
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	as per Norms in area	No.	Area in Sq.mts	Available	y
Principal Quarters	80 Sq. Mtr.	1	80	Common University Facility	
Staff Quarters	16 x 80 Sq. mts	16	1280	Common University Facility	
Canteen	100 Sq. mts	1	100	Common University Facility	
Parking Area for staff and students		1	100	Common University Facility	
Bank Extension Counter		1	100	Common University Facility	
Cooperative Stores		1	100	Common University Facility	
Guest House	80 Sq. mts	1	1000	Common University Facility	
Transport Facility for students		1	0	Common University Facility	
Medical Facilities (First Aid)		1	200	Common University Facility	

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	803	6602	
2	Annual Addition of Books		100 to 150 books per year	31	154	
3	Periodicals		10 National 05	15	488	

	Hard Copies/Online		International periodicals			
4	CDS		Adequate Nos		5	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Not Available		
8	Library timings			10.30 AM-5.30 PM		

10.C.Library Staff

Sl. No	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head
of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1)If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	60/1	30/1	

2. Scheme of B. Pharm Course:

Annual

3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
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17/08/2015

15/06/2016

4. Vacation		No of Days		No of Days
	Summer :	60	Winter :	0

5. Total No. of working days 200

6. Time Table copy Enclosed: Yes

7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribe d No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PHARMACEUTICAL -I	60	62	6	6	2	
PHARMACEUTICAL CHEMISTRY-I	60	62	6	6	2	
PHARMACEUTICAL CHEMISTRY-II	60	62	6	6	2	
PHARMACOLOGY-I	60	62	6	6	2	
PHARMACOGNOSY & PHYTOCHEMISTRY-I	60	59	6	6	2	
MATHEMATICS/BIOLOGY , STATISTIC & COMPUTER SCIENCE	60	61	0	0	2	

B Pharm II

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PHARMACEUTICS-II	60	60	6	6	2	
PHARMACEUTICAL CHEMISTRY-III	60	60	6	6	2	

PHARMACEUTICAL CHEMISTRY-IV	60	60	6	6	2	
PHARMACEUTICAL BIOCHEMISTRY	60	60	6	6	2	
PHARMACOGNOSY & PHYTOCHEMISTRY-II	60	60	6	6	2	
PHARMACEUTICAL JURISPRUDENCE	60	60	0	0	2	

B Pharm III

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PHARMACEUTICS -III	60	56	6	6	2	
PHARMACEUTICAL CHEMISTRY-V	60	55	6	6	2	
PHARMACEUTICAL CHEMISTRY-VI	60	50	6	6	2	
PHARMACOLOGY-III	60	60	6	6	2	
PHARMACEUTICALMICROBIOLOGY & BIOTECHNOLOGY	60	60	6	6	2	
BIOPHARMACEUTICS	60	60	0	0	2	

B Pharm IV

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PHARMACEUTICS-IV	60	60	6	6	2	
PHARMACEUTICAL CHEMISTRY - VII	60	60	6	6	2	
PHARMACEUTICAL CHEMISTRY - VIII	60	60	6	6	2	
PHARMACOLOGY-IV	60	60	6	6	2	
PHARMACOGNOSY	60	60	6	6	2	

AND PHYTOCHEMISTRY						
PHARMACEUTICAL MANAGEMENT AND HOSPITAL PHARMACY	60	60	0	0	2	

8. Whether Tutorials are being conducted (if yes, as per university norms) Yes

9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year

Name of the Event	2015-2016	2016-2017	2017-2018
Guest Lectures	5	0	--
Seminars	1	0	--
Workshops	1	0	--
Symposia	1	0	--

B. Papers Presented/Published during last 3 years

	2015-2016		2016-2017		2017-2018	
	National	International	National	International	National	International
Published	17	4	0	0	--	--
Presented	2	0	0	0	--	--

10. Whether Internal Assessments are conducted periodically as per university/Board norms

B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	30/10/2015 5	01/02/2016 6	11/01/2016 6	16/05/2016 6	22/04/2016 6	16/05/2016 6	
II B. Pharm	30/10/2015 5	01/02/2016 6	11/01/2016 6	16/05/2016 6	22/04/2016 6	16/05/2016 6	
III B. Pharm	30/10/2015 5	01/02/2016 6	11/01/2016 6	16/05/2016 6	22/04/2016 6	16/05/2016 6	
IV B. Pharm	30/10/2015 5	01/02/2016 6	27/01/2016 6	21/04/2016 6	28/03/2016 6	01/07/2016 6	

11. Whether Evaluation of the internal assessments is Fair --

Class	No of Candidates scored more than 80%	No of Candidates scored 60% - 80%	No of Candidates scored 50% - 60%	No of Candidates scored less than 50%	Remarks of the Inspectors

	SHARMA	pharmaceutical chemistry VII	0	0	0	0	0	0	0	3	6	9	
10	Dr. SUMAN JAIN	Pharmaceutics III	0	0	0	0	1	0	0	0	0	1	
11	Dr. SUNISHA KULKARNI	pharmaceutical chemistry I pharmaceutical chemistry III	0 0	6 0	0 0	0 6	0 0	0 0	1 0	0 0	0 0	7 6	
12	Miss. ANISHA AGRAWAL	Biostatistics and computers pharmaceutical microbiology and biotechnology pharmaceutics I	3 0 3	0 0 6	0 0 0	0 3 0	0 6 0	0 0 0	0 0 0	0 0 0	0 0 0	3 9 9	
13	Mr. ABHISHEK PANDEY	Biopharmaceutics pharmaceutics II pharmacognosy and phyto II	0 0 0	0 0 0	0 3 0	0 6 6	3 0 0	0 0 0	0 0 0	0 0 0	0 0 0	3 9 6	
14	Mr. BHAGAT SINGH JAISWAL	pharmacology I pharmacology III	3 0	6 0	0 0	0 0	0 3	0 6	0 0	0 0	0 0	9 9	

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2015-2016	Year : 2016-2017	Year : 2017-2018
No of Students Appeared	10	0	--
No of Student Qualified	2	0	--
Percentage	20	00	--

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	1
Industrials Tour	1
Industrial Training	1
No of resourse persons from the Industry for Guest Lectures	1
No. of collaboration projects with Industry	0

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2015-2016	Year : 2016-2017	Year : 2017-2018
No of Students Appeared for campus interview	40	0	--
% Percentage	25		--

	Pharm		Pharm		Pharm		Pharm	
Principal	1		1		1		1	1
Pharmaceutical Chemistry	1		2	1	3	2	4	3
Pharmaceutical Analysis	1	0	--	0	--	0	1	0
Pharmacology	1	0	2	1	3	1	4	2
Pharmacognosy	1		2	1	3	1	3	2
Pharmaceutics	1	1	2	2	3	4	4	7
Total	6		9		13		17	19
Part Time teaching staff	3	4	--		--		--	
Remarks of the Inspection Team								
*Part time teaching staff for Mathematics, Biology and Computer Science should be apponted.								

**4. Staff Pattern for B. Pharm courses Department wise / Division wise:
Professor: Asst. Professor: Lecturer**

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor	1	6	
	Professor	4	3	
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst. Professor	1	3	
	Professor	4	1	
	Lecturer			
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	2	
	Professor	3	0	
	Lecturer			
Department of Pharmacognosy	Professor	1	1	
	Asst. Professor	1	1	
	Professor	2	0	
	Lecturer			

5. Selection criteria and Recruitment Procedure for Faculty

a. Whether Recruitment Committee has been formed	Yes No
b. Whether Advertisement for vacancy is notified in the Newspapers	Yes No

c. Whether Demonstration Lecture has been conducted	Yes No
d. Whether opinion of Recruitment Committee Recorded	Yes No

6. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
NIL	Duration of 15 year and above	0
Dr. Suman Jain	Duration of 10 year and above	3
NIL	Duration of 5 year and above	0
Dr Mukul Tailang, Dr Manoj Sharma, Dr Navneet Garud, Dr. Sunisha Kulkarni, Dr. Akanksha Garud, Mr. Shyam Bihari Sharma, Mr. Rupendra Kumar Goyal, Mr. Abhishek Pandey, Mr. Bhagat Singh Jaiswal, Mr Jagdeesh Ahirwar, Mr Rajendra Chauhan, Mr. Santosh Bhadkariya, Miss Anisha Agrawal	Less than 5 years	93

7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Dr (Mrs) Suman Jain, Dr Mukul Tailang, Dr Manoj Sharma, Dr Navneet Garud, Dr. Sunisha Kulkarni, Dr. Akanksha Garud, Mr. Shyam Bihari Sharma, Mr. Rupendra Kumar Goyal, Mr. Abhishek Pandey, Mr. Bhagat Singh Jaiswal, Mr Jagdeesh Ahirwar, Mr Rajendra Chauhan, Mr. Santosh Bhadkariya, Miss Anisha Agrawal	% of faculty retained in last 3 yrs	No	No	Yes	No

8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	3 BSc	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	2 BSc MA LLB	
3	Office Superintendent	1	Degree	1 M Sc COMPUTER DIPLOM	
4	Accountant	1	Degree	0	
5	Store keeper	1	D. Pharm/ Degree	1 12th	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1 BA DCA	
7	First Division Assistant	1	Degree	0	

8	Second Division Assistant	2	Degree	0	
9	Peon	2	SSLC	3	H Sc
10	Cleaning personnel	Adequate	---	1	5TH
11	Gardener	Adequate	---	1	5TH

9. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A No
										PT	TDS	EPF	
1	SUMAN JAIN	B Pharm, M Pharm, PhD	Principal/Director	43370	0	66713	5337	0	500	12008	18000	0	3219030
2	Manoj Sharma	B Pharm, M Pharm, PhD	Associate Professor	43250	0	65313	5113	0	0	11756	16500	0	1813361
3	Navneet Garud	B Pharm, M Pharm, PhD,	Associate Professor	43250	0	65313	5113	0	500	11756	16500	0	1813355
4	Mukul Tailang	B Pharm, M Pharm, PhD,	Professor	43370	0	66713	5337	0	0	12008	18000	0	3220763
5	BHAGAT SINGH JAISWAL	B Pharm, M Pharm	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	3067428
6	ANISHA AGRAWAL	B Pharm, M Pharm,	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	3419445
7	ABHISHEK PANDEY	B Pharm, M Pharm,	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	3421417
8	JAGDEESH AHIRWAR	B Pharm, M Pharm,	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	3399128
9	AKANKSHA GARUD	B Pharm, M Pharm, PhD	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	3419134
10	RAJENDRA CHAUHAN	B Pharm, M Pharm	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	3418961
11	SANTOSH BHADKARIYA	B Pharm, M Pharm	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	3399830
12	SUNISHA KULKARNI	B Pharm, M Pharm,	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	3319548
13	SHYAM BIHARI SHARMA	B Pharm, M Pharm,	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	1813323
14	RUPENDRA KUMAR GOYAL	B Pharm, M Pharm,	Asstt. Professor	15600	0	9400	0	0	0	250	0	3000	1813323

10. Whether facilities for Research / Higher studies are provided to the faculty? Yes No

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars? Yes No

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions Yes No

13. Gratuity Provided Yes No

14. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
Dr BHUPENDRA MALL	Librarian	M Sc M LIB PhD	23/09/2009	26		
RAJU KUSHWAH	Office Superintendent	M Sc COMPUTER DIPLOMA	03/02/2009	3		
SITA RAM GUPTA	Gardener	5TH	15/03/2004	8		
BAIJNATH RAIKWAR	Peon	H Sc	13/09/2006	6		

DHARMENDRA SINGH	Peon	H Sc	13/09/2006	6		
MAHESH CHAURIA	Cleaning personnel	5TH	01/09/2003	9		
UDAYBHAN SINGH SIKARWAR	Laboratory Technician	BSc	13/03/2014	16		
DHARMENDRA SINGH PAWAR	Laboratory Technician	BA	24/04/2013	15		
PRIYANKA TOMAR	Computer Data Operator	BA DCA	19/02/2014	02		
SANDHYA PATSARIA	Laboratory Assistants	BSc MA LLB	21/12/2015	1		
MANVENDRA PANWAR	Laboratory Assistants	12	21/12/2015	1		
RAKHI DAVKAR	Librarian	M Lib	01/12/2014	2		
RAJSHREE INGLE	Laboratory Technician	12th	08/10/2015	26		
RAMBHOG SHARMA	Store keeper	12th	01/09/2015	19		
OMPAL	Peon	8th	25/01/2016	28		

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	

14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

PART - VI

Financial Resource Allocation and Utilization for the past Three years

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Expenditure in Rs. 2017-2018			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
860000 0	492000 0	368000 0	960000 0	542000 0	418000 0	--	--	--	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years

(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Remarks of the Inspectors*
Chemicals	20000 0	19890 0	Chemicals	250000	0	Chemicals	--	--	
Glassware	10000 0	9990 0	Glassware	150000	0	Glassware	--	--	
Equipment	25000 0	24975 5	Equipment	290000	0	Equipment	--	--	
Books	150000	148665	Books	150000	0	Books	--	--	
Journals	20000	19956	Journals	17000	0	Journals	--	--	

*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	16	Yes	
2	Haemocytometer with Micropipettes	20	31	Yes	
3	Sahlia™s haemocytometer	20	31	Yes	
4	Hutchinson™s spirometer	1	0	No	
5	Spygmomanometer	5	5	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	62	Yes	
8	Models for various organs	0	16	Yes	
9	Specimen for various organs and systems	0	0	No	
10	Skeleton and bones	0	2	Yes	
11	Different Contraceptive Devices and Models	0	1	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington™s Kymograph Machine / Polyrite	10	10	Yes	
20	Sherrington Drum	10	10	Yes	
21	Perspex bath assembly (single unit)	10	1	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	0	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy™s hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	No	
2	Dissection Tray and Boards	10	29	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	80	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	2	1	Yes	
3	Autoclave	2	1	Yes	

4	Hot air oven	2	2	Yes	
5	B.O.D. incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	1	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	20	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	15	Yes	
14	Eye piece micrometer	15	15	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	15	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	2	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	2	Yes	
4	Analytical Balances for demonstration	5	10	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Suction pumps	6	6	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	3	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	0	No	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	30	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	40	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	55	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	1	Yes	
2	Digital balance (10 mg sensitivity)	5	1	Yes	
3	Microscopes	5	5	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfieldâ€™s viscometer	1	0	No	
6	Ball mill	1	1	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	1	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	5	Yes	
14	Tablet punching machine	1	3	Yes	
15	Capsule filling machine	1	2	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	4	Yes	
19	Tablet dissolution test apparatus IP	1	3	Yes	
20	Monsantoâ€™s hardness tester	1	3	Yes	
21	Pfizer type hardness tester	1	4	Yes	
22	Friability test apparatus	1	1	Yes	
23	Clarity test apparatus	1	2	Yes	
24	Ointment filling machine	1	2	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	
26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	3	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	1	No	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	2	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	2	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	20	Yes	
36	Capsule Counter	2	2	Yes	
37	Energy meter	2	2	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	2	Yes	
41	Mechanical stirrer with speed regulator	2	1	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwaldâ€™s viscometer	15	33	Yes	
2	Stalagmometer	15	18	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	61	Yes	
5	Buchner Funnels Small, medium, large	0	5	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	5	Yes	
8	Andreasonâ€™s Pipette	3	3	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	1	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	1	Yes	
13	Sonicator	1	1	Yes	
14	Respinometer	1	0	No	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	0	No	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	4	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	1	Yes	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion- Exchanger	1	1	Yes	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not compiled

Signature of Inspectors:

1.

2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

Signature of the Inspectors