

JIWAJI UNIVERSITY, GWALIOR

No.F/Admn/Estt./2021/ 3585

Date: 04/02/2021

Advertisement for Non-Teaching Post

Applications are invited from Indian Nationals for various non-teaching post as given below in various departments of Jiwaji University. Eligible candidates can apply on prescribed format of application along with the self attested documents. The format, eligibility criteria and other conditions can be obtained from the university website www.jiwaji.edu. The Applications should be submitted by speed post or registered post only. All supporting documents and testimonials must be self attested by the candidates.

Opening Date : 08-02-2021

Last date of receiving the hard copy : 08-03-2021

The hard copy of the application form along with the self-attested copies of the documents must reach to the University on or before the last date mentioned above. Incomplete applications without self-attested documents will not be entertained by the University and no correspondence shall be made in this regard.

S.No.	Post	No. of post	Reservation	Academic Pay Level
1.	Head, Computer Centre	01	UR	As per UGC/ M.P. State Govt. approved pay scales/ level in 7 th pay commission
2.	System Engineering	01	UR	
3.	Computer Programmer	01	OBC	
4.	Computer Operator	01	OBC	
5.	Librarian	01	UR	
6.	Assistant Librarian	01	UR	
7.	Director, Physical Education	01	UR	
8.	Assistant Director, Physical Education	01	UR	
9.	Foreman (Mechanical)	01	UR	
10.	Glass Blower	01	UR	
11.	Harbarium Keeper	01	UR	
12.	Museum Keeper	01	UR	
13.	Draft man	01	UR	
14.	Photographer	01	UR	

UR-Unreserved, SC-Scheduled Cast, ST- Scheduled Tribes, OBC-Other Backward Class.

The qualifications and pay scales are as prescribed by the UGC Regulation 2018 and M.P. State Government respectively. The detailed information and the format of application form are available on the website: www.jiwaji.edu. The application filled in the Prescribed proforma with self attested relevant documents along with a Demand Draft of Rs. 1000/- (for open post) and Rs. 500/- (for reserved post) (Non refundable) of any Nationalized Bank drawn in favour of Registrar, Jiwaji University, Gwalior should reach to the Registrar, Jiwaji University, Gwalior – 474011 on or before 08.03.2021

The envelope containing the application should be indicated on the top as "APPLICATION FOR THE POST OF _____"

- Note:
- Reservation to women candidates will be provided as per M.P. Govt. rules.
 - Reservation to physically handicapped persons will be provided as per rules.
 - Number of posts can be increased or decreased and the university reserves its right to fill or not to fill the post advertised.
 - Reservation to SC/ST/OBC category will be provided only to the candidates having M.P. domicile.
 - The candidates who have applied earlier in response to the advertisements are required to apply afresh.


REGISTRAR